

EXECUTIVE FILES

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13 November 1957

MEMORANDUM FOR: All Bureau Chiefs

FROM : Chief, FBIS

SUBJECT : Letter of Instruction Format

1. Division of the Letter of Instruction into classified and unclassified parts was designed to afford Bureau Chiefs a simple device for separation of information data and comment and for selective dissemination to foreign nationals at overseas stations.

2. Bureau Chiefs are asked to comment on the present format and on the selection, presentation or distribution of materials in the Letter.

ROGER G. SEELY

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